

# TNTrack System

## Add Fiscal Note Support Form

In this How To we are going to show how to utilize the advance search features. Follow these steps:



Please discuss with your agency coordinator how your department assigns and completes fiscal note forms.

1. From the Bill Details page click the **Fiscal Note Support Forms** button

2. Click **Add New Fiscal Note Support Form** button

### HB0001 Fiscal Note Support Forms

There are currently no fiscal note support forms for the selected bill.

**Add New Fiscal Note Support Form**

3. The Fiscal Note Form is a Smart Form please select the appropriate fields under Fiscal Note Impact



Users can multi-select fields based off:

- State
- Local
- Federal Impact.

Additional fields will appear.

If an error occurs with the form a message will appear by the Save Changes button.

After all information is completed click the **Save Changes** button.

**Disclaimer:** Providing information does not guarantee the information will be included in the official fiscal note or fiscal memorandum. Any information provided is considered public information and may be shared by the Fiscal Review Committee staff upon request after the issuance of the fiscal note or fiscal memorandum.

If you have any questions, please email

[TN.Track@tn.gov](mailto:TN.Track@tn.gov)

TN Bill Track Link: <https://apps.tn.gov/tntrack/>