

In this <u>How To</u> we are going to show how to utilize the advance search features. Follow these steps:

Please discuss with your agency coordinator how your department assigns and completes fiscal note forms.

1. From the Bill Details page click the **Fiscal Note Support Forms** button

2. Click Add New Fiscal Note Support Form button

ill Details	Explain This Page	HB0001 Fiscal Note Support Forms
HB0001*/SB0001	* - AN ACT to amend Tennessee Code Annotated, Title 4, Chapter 49 and Title 49, Amendments Assignments	There are currently no fiscal note support forms for the selected bill. Add New Fiscal Note Support Form
The constant		
House Action History	Senate Action History	
	Senate Action History Location Action History (most recent first)	

3. The Fiscal Note Form is a Smart Form please select the appropriate fields under Fiscal Note Impact

HB0001 Fiscal Note Support		Users can multi-select fields
		off:
General Information		o State
* Bill Number	HB0001	
(e.g. 580001, HA0001, or other description)		o Local
* Bill or Amendment Type	Original Bill	o Federal Impact.
Subject States States and	 Amendment(s) 	 Additional fields will appear.
* Prepared By		- Additional fields will appeal.
replacedy		
* E-mail Address		 If an error occurs with the for
		message will appear by the Sa
* Phone Number	() -	0 11 1
FISCAL IMPACT SUMMARY		Changes button.
 Not Significant 		
State Impact		 After all information is comp
Local Impact		· · · · · · · · · · · · · · · · · · ·
Federal Impact Other Final Impact		click the Save Changes butto
Other Fiscal Impact IMPACT SUMMARY, ASSUMPTIONS, AND DATA		
IMPACT SUMMARY, ASSUMPTIONS, AND DATA Detail the fiscal impact(s) this legislation has on your department including all assumptions, data, and calculations used to estimate the department's		

Disclaimer: Providing information does not guarantee the information will be included in the official fiscal note or fiscal memorandum. Any information provided is considered public information and may be shared by the Fiscal Review Committee staff upon request after the issuance of the fiscal note or fiscal memorandum.

If you have any questions, please email <u>TN.Track@tn.gov</u> TN Bill Track Link: <u>https://apps.tn.gov/tntrack/</u>